



NORTH CAROLINA DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

North Carolina Military Hall of Firsts Nomination Process

1. The nominee must have either been born in the state of North Carolina, entered military service from North Carolina, retired from the military in North Carolina or lived in North Carolina for a minimum of five years.
2. He /she must have received an honorable discharge from the military.
3. Displayed excellence in their military career in or connection to civic service.
4. Be of good moral character.
5. Garnered substantial honor, recognition, or esteem themselves and or their family and the state of North Carolina.
6. Posthumous nominations are accepted.

Selection Process

1. Nominations are presented to the NC Military Hall of Firsts and will be judged by The North Carolina Military Hall of Firsts Advisory Committee.
2. All nominations must be accompanied by a current email and/or phone number of the individual nominated, or in the case of a posthumous nomination, contact information for the family of the nominated individual and the person making the nomination.

Nominations

1. The North Carolina Military Hall of Firsts has established two categories of veterans for into the Hall of Firsts:

a. Category #1: For the military accomplishments of a veteran such as receiving the Medal of Honor or for significant achievements during their military service (see general guidelines in paragraph 2 below).

b. Category #2: For those who have honorably served in the US armed forces or the military of a US ally, and contributed exceptionally to community, state, and/or nation (see paragraph 3 below).

2. General Guidelines for Category #1:

a. The nominee must have been awarded one or more of the following U.S. military medals for valorous actions in a combat environment while engaged in operations against enemy forces.

- i. Medal of Honor
- ii. Distinguished Service Cross
- iii. Navy Cross
- iv. Air Force Cross

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- v. Silver Star
- vi. Distinguished Flying Cross for Heroism
- vii. Bronze Star Medal for Heroism
- viii. Purple Heart
- ix. Any medal with "V" Device

b. The below listed documents are required.

i. Nomination Form (Required): Please be accurate and sign the form indicating your validation of the data.

ii. One copy of a good quality photograph of the Nominee (preferably in uniform).

iii. Narrative: Describe why you feel this individual should be considered for the North Carolina Military Veterans Hall of Firsts.

iv. Verification of Veteran's Status (required): If the veteran does not have a copy of his/her honorable discharge, he/ she (or relatives) may request the Discharge Orders (DD Form 214, Report of Separation) or equivalent and their decorations (SF Form 180, Military Record Requests) by going to one of two websites;

www.archives.gov/st-louis/military-personnel/
www.archives.gov/veterans/military-service-records/

v. Summary of achievements while on active duty: A simple chronology of the veteran's service achievements.

vi. Copy of medal certificates, citations, and General Orders for awards: (Required)

vii. Resume

- a. Name and Contact Info
- b. Summary Paragraph
- c. Employment History (military and civilian)
- d. Skills
- e. Education
- f. Community Involvement
- g. Personal Biography

viii. Verification of North Carolina residency of at least five (5) years (i.e. North Carolina tax receipt or voter registration card).

ix. Three (3) letters of recommendation attesting to the moral character of the nominee.

3. General Guidelines for Category #2:

a. The nominee must have been a member of the Armed Forces, received an honorable discharge, and upon discharge continued to contribute to community, state, and nation in an

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exemplary manner (i.e. professional, civic, veterans' advocacy, political or contributions over the lifetime of the nominee).

b. Some photographs or documents listed below are required. Other documents, if available, are recommended.

i. Nomination Form: Please be accurate and sign the form indicating your validation of the data.

ii. One copy of a good quality photograph of the Nominee. In uniform is preferred.

iii. Narrative: Describe why you feel this individual should be considered for the North Carolina Military Hall of Firsts.

iv. Verification of veteran's status: If the veteran does not have a copy of his/her honorable discharge, he/she (or relatives) may request the Discharge Orders (DD Form 214, Report of Separation) or equivalent and their decorations (SF Form 180, Military Record Requests) by going to one of two websites:

<https://www.archives.gov/personnel-records-center/military-personnel> or
<https://www.archives.gov/veterans/military-service-records> .

v. Summary of the veteran's professional or employment history: Please provide a chronological list of professional and employment history. You may attach any significant awards, recognition, etc. that may be pertinent to this item.

vi. Summary of veteran's advocacy contributions: State the nominee's active involvement with veteran's service or support organizations.

vii. Summary of civic activities, and contributions: State the nominee's civic affiliations and contributions, e.g. Rotary, Kiwanis, schools, public service, fraternal, etc.

viii. Any supporting documentation or three (3) Letters of Recommendation: Letters should be from people not immediately related to the nominee.

Awards Presentation

a) Inductions into the North Carolina Hall of Firsts will take place around the fall of the year.

b) For any questions or concerns, please contact the NC Military Hall of Firsts at halloffirst@milvets.nc.gov.