



## **NORTH CAROLINA MILITARY AFFAIRS COMMISSION**

### **Minutes of the 3rd Quarter Meeting of the NC Military Affairs Commission (NCMAC)** **August 21, 2018, DOI Building, Raleigh, NC**

#### **MEMBERS IN ATTENDANCE:**

Hon. Grier Martin Chair, NCMAC  
Rep. George Cleveland, NCGA  
Col. Frank Bottorff, USMC Retired, Cherry Point  
CAPT Tony Stimatz, USCG Retired, Eliz. City  
SgtMaj William Hatcher, USMC Retired, MCB CLJ  
COL David Hayden, USA, Retired, At-large  
Hon. Chuck Allen, Goldsboro/Seymour Johnson  
Jeremiah Daniels, Seymour Johnson AFB  
Sally Ann Gupta, A/R for Sen. Harry Brown  
COL Kirk Warner, USA, Retired, Fort Bragg  
Patricia Harris, USA Ret., At-large (phone)  
Daniel "Sonny" Roberts, Cherry Point  
David "Crockett" Long, At-large  
Michael Alford, At-large (phone)  
ET Mitchell, Fort Bragg  
Timothy McClain, At-large  
RADM Steve Ratti, USCG, Retired, Eliz. City  
Matthew Scott, Army Reserve (phone)  
John Broome, AR for Rep John Bell

#### **MEMBERS ABSENT:**

MajGen Robert Dickerson, USMC, Retired, Camp Lejeune  
LtGen Gary McKissock, USMC, Retired, Camp Lejeune  
Gen Edward Reeder, USA, Retired, Fort Bragg  
Creswell Elmore, At-large  
Julie Daniels, Seymour Johnson AFB  
Senator Wesley Meredith

#### **DEPARTMENT STAFF:**

Christopher Hailey, LA for G. Martin  
Robert Johnson, DMVA  
Kelly Jackson, DMVA  
Angella Dunston, DMVA  
Nimasheena Burns, DMVA

#### **EX OFFICIO MEMBERS:**

Larry Hall, Sec DMVA  
Will Best, NCDOC  
Robert Hosford, NCDA&CS

#### **NCCC:**

Col. Scott Baldwin, MCI-East/CLNC  
Paul Friday, MCI-East/CLNC  
Bill Meier, MCI-East/CLNC  
Dennis Goodson, SJAFB  
Bryan Ayers, MCI-East

#### **ADDITIONAL ATTENDEES:**

Scott Dorney, NCMBC  
Ron Massey, City of Jacksonville  
Jamie Livengood, Wayne Cty Schools  
Valerie Nasser, Craven Cty Schools  
Mike McIntyre, Poyner Spruill LLP  
Jim McClesky, SONC (phone)  
James Norment, ACT  
Jordan Whichard, Gov Office  
Marc Finlayson, ACT  
Brandon Heffinger, Smith Anderson Law  
Dr. Meghan Doyle, Superintendent  
Craven County Schools  
Millissa True, SBS Forward, LLC  
Asia A. Skyers, Senate – Blue  
Sara McQuillan, KGANC  
Michael Graham, DAV  
Steven D. Benton, Wayne Cty Council  
Paul Reid, US Army Research Office  
Metisa W. Graham, DAV  
Dr. Anthony Wade, Director FCHRC  
Dr. John Bigger, Cape Valley Medical  
Kelly Policelli, NC Archives

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Wes Kyatt, DMVA

Whitney Ray, NC Archives  
Stuart Ruffin, NC Military Foundation  
Danny Stutzman, Temporary Solutions

**CALL TO ORDER, WELCOME REMARKS:**

Chairman Martin called the meeting to order at 12:30 pm and welcomed everyone to the meeting. He asked for a roll call. There were 17 voting members present/phone for a quorum.

**CONSENT MINUTES:**

Chairman Martin informed the Commission that he was going to call for a motion to approve the 2<sup>nd</sup> Quarter NCMAC meeting minutes. A motion was made by Bill Hatcher and seconded by Tony Stimatz and passed unanimously without discussion. Sally-Ann Gupta requested that the Legislative Affairs Committee approve the 1<sup>st</sup> Quarter Legislative Affairs minutes dated Jan 31, 2018. Legislative Affairs members present were Rep. George Cleveland, ET Mitchell, Hon. Chuck Allen and Steve Ratti which constituted a quorum. A motion was made by Rep Cleveland and seconded by ET Mitchell and passed unanimously without discussion.

**PUBLIC COMMENTS/OPEN ANNOUNCEMENTS:**

Chairman Martin called for any public comments and announcements. Paul Friday presented and update on the Census. He said that local government verification of residential and group quarters addresses is being conducted. That base housing will be verified through administrative data provided by the US Department of Defense (DoD). That statewide complete count committees will kick-off September. The census data collection will be here before we know it. There were no public comments or open announcements.

**I-9 PRESENTION: DANNY STUTZMAN, TEMPORARY SOLUTIONS**

Mr. Danny Stutzman, Temporary Solutions gave a presentation to the Commission members on the I-9 form and his team assisted them in completing the forms and collected the support documents needed. He will work with the Commission members who called into the meeting and the members who were absent. The legislature for the Commission as State employees are required to complete the I-9 form. If you received the Stipend for attending a Commission meeting that money is subject to Federal Insurance Contributions Act (FICA) withholdings. If you waive receiving the stipend you still need to complete the forms. The Department of Homeland Security (DHS) says that if you are working for the state you must be e-verified and if you are a Board member then you are working for the state as a volunteer. If we don't complete this action, then the State is considered non-compliant and Federal Government can stop supporting NC with federal funding. Members are also subject to the Federal Workers Compensation Act. On the form the Employer is NC Military Affairs Commission and job title is Board member. You don't have to complete the bank information if you don't plan to receive any stipend or per diem. Kelly Jackson will sent documentation to Danny Stutzman after each meeting. She will also work with Danny Stutzman so he can assist the members that were absent from the meeting.

**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS (DMVA) UPDATE: SECRETARY LARRY HALL**

Secretary Larry Hall gave an update on the DMVA. Welcome to all of those who traveled to this meeting. There are a couple items that the DMVA is working on. Hometown Strong initiatives in

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Communities around our Military Bases. There will be an event in Elizabeth City on September 25 and this is a collaborative effort. We are moving forward on the 2 new nursing homes in Wake and Forsythe Counties. They will have 125 beds each and will be state of the art facilities. The DMVA has realigned are staff and Kelly Jackson will be the NCMAC Coordinator. She will be the go to person for the NCMAC to the DMVA and other State agencies. We think that this will streamline the process. The Governor and my office had a school visit in Goldsboro which was a 1924 Vintage school that is still in operations. We continue to emphasis the importance of education to our military communities and their families. This continues to be a quality of life issue. The Legislature may go for a school bond of some type, so we can help those military communities and their facilities. State agencies are required to go through an Internal Audit and have internal procedures and safeguards in place for spending of funds and how we operate. Chairman Martin and I have met with Internal Audit team and with their guidance we have developed a Memorandum of Understanding (MOU) to clarify the lines of responsibility. The draft MOU is currently being reviewed. The MOU is between the DMVA and the NCMAC. Chairman Martin said that he planned to have a draft MOU to present to the Commission members at the next quarterly meeting. He will have the draft sent out for their review. There were no questions for Sec Hall.

**OEA GRANT UPDATE: NIMASHEENA BURNS**

Ms. Nimasheena Burns gave a presentation and update on the North Carolina Defense Industry Diversification Initiative (DIDI). A handout was provided. The goal of the program is to understand, support, and respond to the needs of North Carolina's defense businesses at the state level. Also, to improve their management structure, increase production, lower their costs and increase their capacity. Most of these companies only work with the Department of Defense (DoD) industry and need to diversify. The presentation showed Things are on Target with the Commercialization Pilot Project: The ten defense-orientated companies ranged in size from 20 – 250 employees; NC DIDI conducted a COreValue assessment and strategic alignment of each of the companies: Provided a portfolio management and business training programs. Commercialization Pilot Project Companies and the services offered. Upcoming Documents: NC Defense Cluster Analysis, Statewide Capacity report, Regional Profiles, Statewide Defense Profile, Supply Chain Analysis and Innovation Checklist. They are also able to determine the top NC DoD customers and what did they buy. We are on target for this project. There were no questions for Ms. Burns.

**NORTH CAROLINA COMMANDER'S COUNCIL (NCCC) REPORT: PAUL FRIDAY**

Paul Friday shared updates from the NCCC. The NCCC met this morning and were happy to have Governor Cooper in attendance at their meeting and the information that he shared with the Commanders. They also received updates from both the NCMAC Chairman Martin and DMVA Sec Hall. The NCCC received briefings on 5 topics. The topics were Intergovernmental Service Agreements, Renewable process, Cable service taxes, Avangrid Wind Turbine Energy Radar and NC DEQ hosing DoD Region IV REC. There was a lot of good discussion from the Services on these topics. The Commanders also received a Census update from Bob Coats. No questions from the Commission members.

**BASE SUSTAINABILITY AND COMMUNITY AFFAIRS: FRANK BOTTORFF**

Frank Bottorff reported on the Base Sustainability and Community Affairs Committee. The Committee discussed the following topics at their 3<sup>rd</sup> quarter meeting on Tuesday, Jul 24, 2018.

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- Sentinel Landscape: We received an update from the Sentinel Landscape program. We are providing \$150K of administrative support to this program. Last year the MOU was between DMVA and North Carolina State University (NCSU). This year the MOU will be between NCMAC and Department of Agriculture and they will institute the administration of the MOU. Robert Hosford discussed the MOU. The proposal is for \$150,000 in funding to build upon the efforts to support the NC Sentinel Landscape Committee (NCSLC) and expands activities within the Eastern NC Sentinel Landscape (ENCSL). The proposal includes activities and objectives to be completed by three organizations already active in the NCSLC: the NC Department of Agriculture & Consumer Services (NCDA&CS), NC State University (NCSU) and the Foundation for Soil and Water Conservation (Foundation). The NCDA&CS will receive \$75,000 to hire 3 positions dedicated to outreach, technical assistance, legal services, and administrative support for Sentinel Landscape programs. NCSU will receive \$40,000 and expand coordination and improve communication to sustain linking military readiness, inclusion of working lands, and conservation through publications and landowner outreach. The Foundation will expand outreach efforts at the community level in the 33- county area of ENCSL. The Foundation will receive \$35,000, in partnership with local conservation districts and the NC Association of Soil and Water Conservation Districts (Association), will facilitate five landowner outreach meetings and five community meetings. We will complete a quarterly report that will be given to the NCMAC. The 4 quarterly reports will be a part of a report that the NCDA&CS gives to the General Assembly annually. Rep Cleveland asked if the federal dollars that they received could be used for administrative costs. Robert Hosford said no, it had to be used for easements. Tony Stimatz said that the amount of funding is the same as last year, but you are explaining how the funding will be used. Robert Hosford said that was correct. Kirk Warner made a motion to approve Chairman Martin to enter into this agreement, seconded by ET Mitchell and passed unanimously without discussion.
- Grant Status: The current grant status and lobbying contract. The grant has 2 parts. The first is the existing grants and those funds have been passed to both grantees. They are beginning execution of those grants. We have created a quarterly reporting document for those grants. We did not get an update for the 1<sup>st</sup> quarter but we will get that moving forward. That grant has a 1-year execution with the ability to request an extension if required. The second part is that there was a grant writing committee chaired by Gen Dickerson and a lobbying writing committee. Both of those documents are in the final review by me, DMVA and Department of Administration. We are working to get these both completed in the next 2 weeks. I am not sure if these 2 documents need to be reviewed by the Commission, but the contracts must be approved by the Commission. The Lobbying Request for Proposal (RFP) has some minor corrections that need to be made. The Grant document will go back out to the Grant Committee. None of these funds will be awarded to a non-profit organization. Tony Stimatz said that we may want to limit what type of non-profit organization can receive funding. Frank Bottorff said that in the next 45-60 days we may be reviewing submissions. We can use the Grant committee to review the submissions or create a new committee. This could be the same for the Lobbying contract. We can use the committee that wrote the document or create a new committee. ET Mitchell said she thought that the documents needed to be reviewed by the Commission members before they were put on the street. Rep Cleveland said that he thought they the documents should be reviewed by the Commission members also. If there were

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concerns that could not be resolved by email then they would not put them on the street until after the 4<sup>th</sup> quarter meeting. Chairman Martin said that the 2 documents would be sent to the Commission members for their review. Frank Bottorff said that he wanted to make sure that we were not breaking any public meeting laws. He will send the documents out to the Chairman and the Commission members. If there are comments they need to send those comments to him directly. Tony Stimatz made a motion to authorize the Chairman to release the Request for Proposal (RFP) for consideration to potential contractors pending reconciliation of any negative comments or corrections required by members after 5 days of their receipt, seconded by Kirk Warner and passed unanimously without discussion.

### **QUALITY OF LIFE (QOL): KIRK WARNER**

Kirk Warner reported on the Quality of Life Committee. We had a robust meeting on Thurs Jul 19, 2018. We will have a couple of presentations today from the QOL committee. Dr. John Bigger, Child Crisis Stabilization Unit and Dr. Meghan Doyle, Craven County School Superintendent.

- USO for NC: Kelli Willoughby gave a presentation for the USO. They have a program called Reset. This program is for service members, spouses and Families. These programs are designed to reduce Post Traumatic Stress Disorder (PTSD) and improve overall health and wellness. They also have a Camp Innovation called Science, Technology, Engineering, Arts and Math (STEAM) Program. This program is for military dependents ages 6<sup>th</sup> grade – 8<sup>th</sup> grade. They also have a Pathfinder program. The Pathfinder transition program offers best-in-class services to those exiting the military. The USO works with NC Serves a network of public, private and nonprofit organization serving veterans, service members and their families in NC. We may want to have them present at our next Commission meeting.
- We received an update from the Military Liaison Counselors (MLC). They talked about the NC School Counselor meeting that is coming up and the Military Interstate Children's Compact Commission (MIC3) meeting on Sep 26<sup>th</sup>. We may want to have someone attend that meeting to represent the NCMAC. Jamie Livengood talked about a spreadsheet that she and Valerie Nasser are developing that will compare NC to the top 10 military populated states and using the topic that were discussed at the Superintendents meeting. They also talked about the Purple Star Program which is a recognition to schools that meet a set of criteria to be awarded the Purple Star as a military friendly school. I recommend that the MLC's develop the criteria for this program, take that program to Department of Public Instruction (DPI) and be supported by the NCMAC. They also conducted research on a question from Rep Cleveland on the number of families completing a Permanent Change of Station (PCS) during the school year. The data for Seymour Johnson Air Force Base is 2/3 of the families PCS during the school year. This data is more support for the Calendar flexibility issues for Superintendents.
- DPI Issues: We talked about a Military Coordinator for DPI. We recommend a position to work on military related issues and have a full-time position. This position was in the last budget but did not make it through.
- Senate Bill 761 Update: We did not receive an update for our meeting. Mr. Charles Gross who had been giving us updates position has been eliminated. I received an update from Ms. Barbato this morning and there are about 4,000 credits that can be awarded for a Military Occupational Specialty (MOS). The next meeting is tentatively scheduled for early Spring 2019. I plan to email

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them and recommend that they have a meeting sooner and attend one of our meeting. Rep Cleveland asked to be copied on that correspondence.

- Strategic Planning meeting is needed, and we will be talking about that later in the meeting.

Tony Stimatz made a comment about teachers. That Georgia is short 4,000 teacher this year and this is a critical issue. One of the problems has been the disrespect of teachers by parents and students. The teachers lack the training, tools, authority and resources to maintain any accountability.

### **ECONOMIC DEVELOPMENT: CRESSWELL ELMORE**

Frank Bottorff reported for the Economic Development Committee. The Economic Development committee was on Tues, July 31, 2018.

- We started out talking about Business Development which went into an update on Army Futures Command (AFC) brief. It was a great discussion between, Brand Helton, Stuart Ruffin and Scott Dorney. It was a very valuable conversation about economic development. Stuart Ruffin is going to give us an update on the final journey for the AFC. Another item that Stuart Ruffin will talk about is the data information requirement for this initiative was very significant. One of the documents that they used was the Defense Asset Inventory and Target Industry Cluster Analysis and it is a dated document. This document needs to be updated and something that is in our lane. The AFC initiative was a great collaboration and we have gained a lot of insight and knowledge from the experience
- Update from FRC-East and the states support of the Lift Fan project. The state has supported this project with \$3M last year and \$2M this year.

### **LEGISLATIVE AFFAIRS: SALLY-ANN GUPTA**

Sally-Ann Gupta reported for the Legislative Affairs Committee. The Legislative Affairs committee was on Tues, July 17, 2018. See Handout.

Legislation Passed in the 2018 Short Session:

- S99 Conference Committee Report – P.311/F-16 – Patriots Charity \$50,000.
- S99 Conference Committee Report – P. 311/F-16 – Veterans Bridge Home \$75,000.
- S99 Conference Committee Report – p. 314/F-19 - Coastal Veterans Cemetery \$57,382.
- Senate Bill 99 – p.143/D-76 – Provides \$2 million (\$2,000,000).
- S99 – p.27 – Section 7.18 (d) – amends G.S. 115C-407.5 Interstate Compact on Educational Opportunities for Military Children.
- S99 – p. 161 – Section 19.3(a) – SECTION 19.3 (b) Section 19.1 of S.L. 2017-57 is amended by adding a new subsection to read as follow: “SECTION 19.1. (f1).
- S99 – p. 161 – SECTION 19.3. (d) G.S. 143B-1311 reads as rewritten: 143B-1311.
- S99 – p. 1221 – AGRICULTURAL DEVELOPMENT AND FARMLAND PRESERVATION TRUST FUND SECTION 12.4. Funds appropriated by this act to the North Caroling Agricultural Development and Farmland Preservation Trust Fund Shall be used by the Department of Agriculture and Consumer Services in a manner that maximizes eligibility of the Fund for additional funding from federal and local governments as well as private funding sources.

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Technical Corrections Made in the 2018 Short Session:

- S335 (SL 2018-97) – p.19 “TRANSFER ADDITIONAL FUNDS FROM ESCHEATS FUND FOR VA SCHOLARSHIPS Senate Bill 335 – Ratified Page 19 “SECTION 21.2.
- S335 – P.19 – “PROVIDE GRANT-IN-AID TO VETERANS LIFE HOME” SECTOPM 19.4. Notwithstanding G.S. 143B-1293(b).
- S335 – P. 24 – “SECTION 36.7. (d).
- S335 – P. 24 – “SECTION 36.7. (g).

June 6<sup>th</sup> 2018 North Carolina General Assembly Military and Host Community Appreciation Day.

- Location: Raleigh, General Assembly
- Mission Statement – This is a day to honor NC military and in particular, our host communities. Our host communities lead the charge on the ground to make NC the most military friendly state in the nation. They work to ensure that service members and their families feel welcomed and appreciated in their communities, and work to preserve and grow the economic and cultural ties between the community and installation. On this day, we are honoring the individuals who selflessly volunteer their time to work with their local Military Affairs Committees and to ensure that the military installations in their communities enjoy broad support for all the years to come.
- Participants: Civilian community members of Military Affairs Committees from Jacksonville, New Bern, Havelock, Fayetteville, Goldsboro and Elizabeth City. Officers representing our major installations – Marine Corps Camp Lejeune, Army Fort Bragg, Marine Corps Air Station Cherry Point, Seymour Johnson Air Force Base, Coast Guard Air Station Elizabeth City, and Coast Guard’s Sector Wilmington.

Hon Chuck Allen thanked Sally-Ann Gupta for her efforts for the Military and Host Community Appreciation Day. Kirk Warner commented on the Early enrollment legislation. That the Superintendents may want to look at implementation and a lottery or special type implementation. Rep Cleveland said that this was a Local Education Agency (LEA) problem and we need to stay out of this unless we find out that the LEA’s are not treating people fairly. Kirk Warner said that he just wants military students to get equal treatment and this could just be an education piece.

**BYLAWS WORKING GROUP: KIRK WARNER**

Chairman Martin informed the Commission that he had sent out the latest update on the bylaws last week. There are a couple items that we can talk about at the Strategic planning meeting such as authorizing emergency action by the Executive Steering Group (ESG) on positions and what you can join or not join. Also, do we need a treasure and other items? These topics are for another time. I think we have a good document. I would recommend that we adopt the bylaws and then we can make changes as needed. Rep Cleveland said that he still had a problem with Article II. Section 7. This is a voluntary committee. There was discussion on Article II. Membership, Section 7. Excusal from Convened Meeting between Rep Cleveland, Frank Bottorff, Tony Stimatz and Kirk Warner. Kirk Warner said that he could remove Section 7 and the Commission can discuss that item at another time. Chairman Martin asked for a motion to adopt the Bylaws sticking out Section 7 and renumbering as needed. He asked if there was any other discussion on the Bylaws? David Hayden made a motion to approve the Bylaws minus Article II, Section 7 pending any further discussion and renumbering the document, seconded by Tony Stimatz

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and passed unanimously without discussion. Kirk Warner said that he would make the approved changes. Chairman Martin said that this had been a lot of work by the Bylaws committee and he appreciated their hard work.

**FINANCE AND BUDGET WORKING GROUP: FRANK BOTTORFF**

Frank Bottorff discussed the revised FY2017-2019 proposed budget with the committee. See Handout provided. We will review the FY 18-19 budget and I will touch on last years budget. We will need to approve the budget for this year.

**Budget:**

FY 17-18 Expended	\$907,397.17
FY 17-18 Remaining	\$1,099,002.83 (This will carry over to the FY 18-19 Budget)
FY 18-19 Plan	
Administration	\$40,000
Conference	\$40,000
Contracted Svc	\$480,000
Minor Contracted Svc	\$19,000
Other Stabilization	\$890,002.83
NC4ME	\$80,000 (\$40,000 for last year that is being paid)
MOU/EDPNC	\$150,000 (\$30,000 for last year that is being paid)
OEA Grant	\$14,000 (partial pay for this grant)
MOU/Sentinel Lands	\$150,000
Community Grants	\$225,000
	<u>(\$6,000)</u> (Reimbursement for an over payment)
	\$2,082,002.83
	\$2,989,400.00 - Two Year total

Steve Ratti asked about the Matrix contract and did we received the deliverables that we were expecting from them such as material to give to local and community leaders, business leaders and military leaders? I am not sure if that was Matrix or another group. Frank Bottorff said that was discussed but he didn't remember that being included in their contract. Their last deliverable was the update for the Strength, Weakness, Opportunity and Threat (SWOT). Hon Chuck Allen said that there had been a on page document completed but that information would be dated. Frank Bottorff said that it is a good point. There are items in the budget that we need a approve as expenditures. The Commission does have money available for appropriate things if it fits within the guidelines of the legislature. We plan to do a Lobbying Contract, but we did not do a Consulting Contract yet. Our Strategy Plan must be updated every 4 years by the legislation. I believe that will be one year from this Feb 2019 and that is not that far away. In our 1<sup>st</sup> Quarter fiscal year 2019 we need to be addressing getting that contract done so the next year that document will be completed. We could expand the consulting contract to do a complete update and other tasks. Sally-Ann Gupta asked if one or two-page document could be generated from the results of the Supply Chain Analysis study. We need an Executive Summary from that study. How are we going to capture the relevance of the study? Frank Bottorff said that was a good point. When Stuart Ruffin was discussing his document and the necessity



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to refresh it, my first question was we asked does it relate to the ongoing supply chain analysis and are they beneficial. The answer is yes. So, there is some room in the Executive summary but that is being run by the DMVA and not by the NCMAC. Hon Chuck Allen asked what do you need the Commission to do today? Frank Bottorff said that we need to authorize some expenditures today. Rep Cleveland said that we needed to approve a budget and ET Mitchell agreed. Rep Cleveland made a motion to approve the budget for the FY18-19 Plan, seconded by ET Mitchel. Hon Chuck Allen asked were there any plans for the extra funds? Frank Bottorff said that when we get to the Lobbying contract we are not sure what that will cost us. Tony Stimatz asked if we are voting on the 18-19 Planned budgets and Rep Cleveland said yes. Tony Stimatz said that we would deal with the comments separately. Rep Cleveland said we will deal with the expenditures next. Frank Bottorff said that the comments are historical and not future, and they will go away. Chairman Martin reminded the Commissions that they are approving the line 18-19 Plan. The motion passed unanimously. Frank Bottorff asked for a motion to authorize \$40,000 for administration, \$10,000 for conferences, \$40,000 for NC4ME, \$150,000 for EDPNC, \$14,000 for OEA Grant, \$150,000 for Sentinel Landscapes. ET Mitchell made a motion to authorize \$40,000 for administration, \$10,000 for conferences, \$40,000 for NC4ME, \$150,000 for EDPNC, \$14,000 for OEA Grant, \$150,000 for Sentinel Landscapes, seconded by Rep Cleveland and passed unanimously without discussion. Rep Cleveland said that he had seconded the motion to authorize the expenditures and was not sure if he was authorized to make that motion when it involves expenditures of funds. Kirk Warner said that the legislation says that you shall not vote. Rep Cleveland agreed with Kirk Warner making a motion or seconding on a motion is not voting on the motion.

**DISTRICT OF COLUMBIA (DC) UPDATE: JAMES MCCLESKEY**

Jim McCleskey gave his DC update. He is glad to be briefing the NCMAC again. He wanted to thank Robert Hosford on the strong work on Sentinel Landscape and the other projects that he is engaged with. The appropriations process and the defense authorization process have moved smoothly this year. The 2-year budget deal that was reached in the late winter has facilitated regular order. A couple items to highlight are NC military construction over \$241 M. Key elements are at Cherry Point: Lift Fan test facility - \$60 M, Flight line updates - \$55 M, Utilities – Camp Lejeune: Radio Battalion - \$51 M, New River: Ambulatory Care and Dental Facility replacement - \$32.5 M, Fort Bragg: Special Operations facility - \$22.5 M, and Training Maze and tower \$12.1 M, Dining Facility - \$10 M. On the Defense Authorization the President has signed the National Defense Authorization Act (NDAA) that came through on a Bi-partisan basis. Senator Tillis was able to secure several provisions relating to personnel and other items relating to Turkey and the hold of Pastor Brunson. He has held a personnel roundtable in Fayetteville to look at DoD pain management practices. There is a 3-year comprehensive pilot program to minimum early opioid exposure, prevent misuse and abuse and require DoD to maintain a prescription monitoring program for by directional information sharing on what is prescribed, when and quantities. Also, the reform and updated from the Defense Officer Personnel Management (DOPM). This is the most comprehensive reform since 1980. This will better align officer management within the National Defense strategy objectives and provide services with authority and flexibility to recruit, train and support officers. There is a lot in the bill with an additional 40 M for supplemental Impact Aid for our local education agencies across the country and 10 million for Impact Aid for schools with dependents children with severe disabilities. So, within the Impact Aid formula distribution those dollars will benefit our NC school systems surrounding our installations. There was some expanded authority included on the part of Senator Tillis for non-competitive appointment of military spouses

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by federal agencies. I just want to say that the cooperation and partnership not only with Senator Tillis' office but across the delegation on working on the Army Futures Command, I think has sent an interesting and positive place for moving ahead on other opportunities. It has been a strong process. No questions from the Commission.

**DEFENSE ASSET INVENTORY/AFC REVIEW: STUART RUFFIN, EXECUTIVE DIRECTOR NC MILITARY FOUNDATION**

Stuart Ruffin is the Executive Director for the NC Military Foundation. He talked about the Army Future's Command (AFC) and the process that was executed. Through this process we have created a delegation of government, industry, academic and military organizations that are working together and see the military as a major growth industry. NC base communities and non-base communities can see tremendous benefits in working with and helping to support these initiatives. The AFC process starting when Governor Cooper attended the Association of the United States Army (AUSA) conference and met with military leaders about this opportunity. That started the process and we developed the team which was around 39 organizations. We developed 4-5 different proposals demonstrating how this area was the perfect place to develop DoD capabilities. We knew from the beginning that there were 3 options that would be good, and they were Raleigh, Boston, and Austin. I think that since Austin was selected it was a good option. The Army is going through a huge modernization exercise and the AFC is just a part of that process. There are still opportunities for NC in this modernization process. This is not the end of the conversation.

We have received a formal debriefing from the Army on this matter. They had a good justification for their decision. They used the qualitative assessment to make the final decision. They decided not to include Duke and Chapel Hill in their assessment. This was based on the distance measured by the key hours of traffic to get to Durham and Chapel Hill. There are a couple of head winds that we had. The venture capital expenditure in Boston and Austin are much higher than anyone else. Among the rest the Research Triangle Park (RTP) is very high. The political delegation from Texas is truly astonishing in size and committee membership on all the major defense and defense appropriations committees. We have been told that politics did not come into play. There are several reasons why it did not come to NC, but I want to stress that we got a bite of the apple that others did not. We had an opportunity to show and understand how this area is capable match up with the Army modernization priorities. We spent 9 months studying that. We now have an opportunity to put that to good use.

ET Mitchell that there were three good choices for the AFC location. I am glad we made it to the final 3 but what are the holes and what do we need to do better? Stuart Ruffin said that is how we turn lessons into lessons learned. We will talk about that in a few minutes when we talk about the Cluster Analysis. We learned a lot about the RTP in this process. There is 10.5 % of all Science, Technology, Engineering and Mathematics (STEM) engineering degrees across the country are given in the RTP. We do \$2.6 B in research and you add RTI we do \$3.5 B in research. We have 4,700 STEM students in the institutions across the state. But despite this information the Army said that they thought the RTP only did Life Sciences. They thought it was all about Bio-Tech. So, there is a perception in some defense circles that is hurting us and how we work against that perception will dictate how successful we are in the future. We were told that the incentives were a wash. Chairman Martin asked if he could talk about not including Duke and Chapel Hill? Stuart Ruffin said that the slide that the Army gave them

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had a map and the concept from the start was that we want to be in an Eco system. We want a deep tight knit collaboration all in the same geographic area. We all know that we have that in the RTP. When we took them out to the Army Research Office (ARO) they said that they felt like they were on an island. Then we took them to another location that had more of the collaboration feel. The way that the distance was assessed and not to include Duke and Chapel Hill was they looked at traffic and drive time between the location in downtown Raleigh and getting to Chapel Hill at 5:15 pm on a Wednesday afternoon. They thought that drive time was too much. The location in Texas is a University of Texas 17- story building downtown and judges the surrounding area for this location by walking which was about 17 minutes. So, the reason to not include Duke and Chapel Hill was the drive time. In the end they made their final decision off the 8 data points that they sent to us. Tony Stimatz said that we can't let this die and need to keep it alive. The NCMAC does have funds that we can use and maybe we can fund a continuation project.

Stuart Ruffin said that in 2009 the NC Military Foundation created the NC Defense Asset Inventory and Target Cluster Analysis. The concept was how can we understand how DoD is growing, how does NC play in that space and what can we do to connect business to support those. This was done in collaboration with Commerce, RTI, University system, College system and other partners. The concept was to take this growing defense industry and show that we can play in that space. We had 6 focus areas. These growth areas are dated and now is the time for a re-refresh of this document. In Fiscal Year (FY) 18 and FY19 we got an additional \$68 B in defense. In the Army you see a shifting of money to research and development. Historically half of the \$68 B will go to the defense industry and about 15% goes to the big 5 defense contractors. So, that indicates that there are a lot of Army needs that NC capabilities can fill. The timing today is extraordinary. We will look to the core areas that the DoD is growing in and how does NC capabilities stack up in those. We have just spent 9-months studying that. The NC Defense Industry Diversification Initiative (DIDI) has added a couple of hundreds of pages of information. What we are proposing for the refresh of the Cluster Analysis is to take all the earned knowledge and turn this into a single report that we give our economic developers the tools that they need be successful. To let everyone, know that we can play in this defense market. This Cluster Analysis is an opportunity to take the successes that we have gained from AFC and continue the momentum forward.

Frank Bottorff said that we would take the participating entities and hire a consultant to help with data accumulation and organization. The initial estimate is around \$140,000 to complete this refresh of the Cluster Analysis. Stuart Ruffin said that this would be a collaborative effort and anything that we would not find as in-kind contributions, we would need to hire a contractor. If we get additional commitments that cost could be reduced. Frank Bottorff said that this is a good partnership between the NCMAC and the NC Military Foundation. I think we can do a sole source contract due to the fact of what you just went through for the AFC and that the Foundation did the document in 2009. ET Mitchell made a motion to authorize \$140,000 to the NC Military Foundation to refresh the Cluster Analysis document and seconded by Sonny Roberts. ET Mitchell amended her motion to authorize and not to exceed \$200,000 to the NC Military Foundation to refresh the Cluster Analysis document and seconded by Sonny Roberts. Chairman Martin asked for any discussion on this matter. Hon Chuck Allen said that they said their estimate was \$140,000 and it could be less so why do we need to authorize more money? Sonny Roberts asked Stuart Ruffin what he thought he would need and Stuart Ruffin said that

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he thought they could complete the project for \$140,000. Sonny Roberts said that he thought a good amount for the motion was \$160,000. Tony Stimatz said that we are not signing a contract and that contract will still need to be approved by this Commission. Hon Chuck Allen said that we are authorizing the Chairman to spend up to \$200,000. ET Mitchell said that she didn't want to waste time if the estimate comes in over the \$140,000. Rep Cleveland said that we are wasting time now and his estimate is \$140,000. So, I am comfortable with \$140,000. ET Mitchell amended the second motion to authorize the Chairman on behalf of the NCMAC to enter into a contract with the NC Military Foundation up to \$140,000 and these funds will come from Other Stabilization Initiatives and seconded by Sonny Roberts. This motion passed unanimously without further discussion.

Chairman Martin talked about the appointment process for the Commission. He knows that some individual's appointments to the Commission have expired and that the appropriate offices are working on new appointments and re-appointments. He asked everyone to be patient and until you are relieved please maintain your post.

**RESTART: DR. MEGHAN DOYLE, CRAVEN COUNTY SUPERINTENDENT**

Dr. Doyle presented on ReStart or ReDesign. There are good benefits of ReStart for all the schools in NC but most important for our schools that service military children. She appreciated the opportunity to speak to this group. Our community has been involved in this process to create a vision for public education in our school system. So, the vision you will see is not my vision or the school boards vision but the work of 62 business, military leaders, parents, students and community leaders. They have told us what they want in in their school system. The military was a big proponent in this decision-making process. Our mission statement is to work with our families and communities to educate every child to personnel, professional and civic success through challenging and personalizing education. Our education system was built for a much earlier time. I you go into many schools you will still see tables and chairs in rows and ready to produce students that will graduate and go to jobs in an industrialized society. We have been talking about the work of the NCMAC and to assist in the modernization of the Army, the military, our communities and our Country. To accomplish that it will take a completely different skill set in our students. We are trying to be at the forefront of creating those types of students and the type of critical thinking skills and collaboration that our students need to be successful in that economy.

Why RESTART? If we have low performing schools in a school system, we can do one of four things. That is to close the school, ReStart, Transform, (remove the entire staff) and a 4<sup>th</sup> option. We selected ReStart because it gives us the most flexibility. The 2 school that we have doing ReStart have done this process completely differently. They have both involved their communities to redesign their schools.

Here is a challenge for us in public education and I think government in general. Technology is accelerating very rapidly. Our schools are improving but technology is improving at a greater rate. We are never going to be able to fill that gap. We must think about school differently, so we can innovate at school and any type of business to keep up with the rapid changes that our consumer is demanding of us in business and industry. So, when we think about the skills that are need we look at a couple of sources. These skills are critical thinking; collaboration across networks; agility and adaptability; initiative; effective written and oral skills; access to analyze data and statistics and curiosity. Soft skills

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from Forbes that employees need is problem solving, emotional control and purpose.

With ReStart there is a lot of compliance items that is involved in this process. If I had to put the statues in front of you it would be a large pile. If I put the flexibility with ReStart in front of you it would be the size of a small packet. That is a huge difference. So, having that flexibility has made a big difference in our work with these 2 schools.

**North Carolina Public School Funding:**

- Positions
  - Teachers
  - Principals
- Months of Employment
  - Assistant Principals
  - Career and Technical Education Teachers
- Dollar Allotments
  - Central Office Administration
  - Non-Instructional Support
  - Summer Reading Camps
  - Mentor
  - Disadvantaged Students Supplemental Funding (DSSF)
  - Teacher Assistants
  - Staff Development
  - Behavioral Support
  - Low Wealth Supplemental Funding
  - Literacy Coaches
  - Limited English Proficient
  - HS Learn and Earn
  - Transportation
  - Classroom Instructional Supplies
  - EC Special Program Funds
  - At-Risk Student Services
  - Improving Student Accountability
  - School Connectivity

**North Carolina Allotment Policy Manual:**

This document sets forth every rule for how we can spend every dollar of state funds. The Superintendent, Finance Officer and Principals need to know this information. A concern is with the Assistant Principals. There is not enough funding to fund the number of Assistant Principals needed. We must re-purpose dollars. So, then we use funding from our local dollars or the re-purposing of At-Risk dollars.

- Months of Employment Allotment
  - Assistant Principals: page 64

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- One month of employment per 98.53 allotted ADM rounded to the nearest whole month. The total months are then multiplied by the LEA's average monthly salary (based on prior year 6<sup>th</sup> pay period plus LI) plus benefits.
- EXAMPLE: New Bern High School
  - ADM (Average Daily Membership) 1715
  - $1715/98.53 = 17.40$  months of employment
    - 1 12-Month Assistant Principal
    - 5.4 Month remain
  - Actual Allotment = 45 months of employment (1 12 Month, 3 11- Month)
  - 27.6 Months paid with local funds or with the flexibility of other state funds.

A concern is with the Assistant Principals. There is not enough funding to support the number of Assistant Principals needed. So, we re-purpose dollars. So, then we use funding from our local dollars or the re-purposing of At-Risk dollars. We currently have 4 Assistant Principals at New Bern High School. This is an example of how this is a challenge for educators. The great part of ReStart is that the funding that funding comes in one lump sum and the Principal can decide how that funding will be spent. That is very powerful and helpful for that Principal.

Craven Count Schools Historical Enrollment: Graph. We have seen a dip in enrollment due to our birth rate and the draw-down of a couple of significant units at Air Station, Cherry Point. That draw-down is going to change with the new unit that will be coming and based at Cherry Point.

Restart School Flexibility Options:

- Evaluations not governed by the state
- Licensure requirements
- Leave
- School Improvement Planning
- Read to Achieve
- Teacher certification
- School Day
- Teacher compensation
- Class size
- Promotion and Retention
- School Calendar

Roger Bell New Tech Academy: New Tech Network (Cherry Point)

The model for this school will be a problem and project learning model. This model will create problem solvers. Our students need that skill. They will be the first New Tech Academy in NC. This will cost us about \$100,000 in professional development and coaching for our teachers in the first year. This will come from the flexibility of the ReStart funding. I am getting a lot of questions on why we can't do this for all elementary school and all school in the district? These children deserve to go to a middle school that is New Tech and a high school is New Tech. We need to fix this problem.

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Oak Road Academy: Marzano Academies

The model for this school will be leadership development. To be leaders and understand what it means to be a leader. Also, to go to college. This community population is under represented in college. They want the American Dream for their children. This will be the first Marzano Academy in NC and the second in the nation. Mr. Bob Marzano will give professional development to our teachers. Similar investments for strategic professional development and coaching of our teachers. The flexibility of the funding is huge.

I will end my presentation with the most profound effective beyond the community engagement for ReStart schools has been the professional development for the teachers. The flexibility of funds has allowed our teachers to have engaging professional development over multiple days where their practice has changed for the first time in a decade. A significant loss for teachers has been no professional development funds. The world is changing, and we need to train teachers to keep up with these changes. With the ReStart program we can provide the teachers with the professional development they need to be more effective. It has changed their perception of their effectiveness and their perception of their schools.

I appreciate the opportunity to speak to you today and I hope that you see that this is an opportunity for our military communities specially to focus in on how flexibility can benefit our military children and communities. Also, to make our military communities much stronger in retaining those installation that are critical to our economic development. David Hayden asked how many of her students were military connected? Dr. Doyle said that 22 % of my students are military connected. Tony Stimatz asked if professional development had been funded before? Dr. Doyle said that there was a small amount of funding in prior years. Tony Stimatz asked how big of a draw for recruiting teachers at these schools is the professional development funds? Dr. Doyle said that the Principle at Roger Bell New Tech she got rid of ¾ of staff. She was able to recruit new teachers in a 2-week period. She has no vacancies at this school. So professional development is a large factor for teachers. The teachers at these 2 schools have told her that they appreciate being at a school where they all have the same focus and were supported to do the work that was needed to be done for the children. David Hayden made a comment about the number of students starting school at different times during the school year. Has that been a problem for your school system? Dr. Doyle said that we do have a lot of that. That is an issue we need to work on but with our great counseling services we can ensure that the student is getting what they need when they come to our school system. Kirk Warner said that he wanted to thank Dr. Doyle for her presentation and all the work that she does to support her students and especially the military students and their families. No further questions or comments.

**STRATEGIC PLANNING EVENT: KIRK WARNER**

Kirk Warner said that we need to set up a strategic planning event. We have things we need to do. We need to get review our priorities and what other things we need to be doing. Also, how we can make an impact as an independent Commission. It has been along time since we had this event. We have options of how we want to have this event. I would like 2-3 volunteers to help be develop options on how we conduct this event. Then we can come back to the Executive Steering Group (ESG) with a recommendation for this event. He asked for volunteers and ET Mitchell, Tony Stimatz and Hon Chuck

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Allen volunteered to help work on the Strategic Planning Event. The four of them will put together and develop couple of options. Kirk Warner will send those options to the Chairman for review.

**CHILDREN'S CRISIS STABILIZATION UNIT: DR. JOHN BIGGER**

Kirk Warner introduced Dr. John Bigger, Administrative Director of Clinical Services/Sleep Center for Cape Fear Valley Medical Center. Dr. Bigger will give a presentation on the Dorothea Dix Care Unit for Adolescents. See Handout. Dr. Bigger introduced a couple of gentlemen that he was working with. Dr. Ken Fleishman, Medical Director for Cape Fear Valley Medical Center and Dr. Blackwell, Director of Government Relations. Not with us today is Dr. John Lesica, Chief of Psychiatry at Womack Army Medical Center.

**Brief History:**

- Cape Fear Valley presented to this Commission in January 2016
- The focus at the time was developing a crisis stabilization unit at Cape Fear
- Partnership with Fort Bragg/Womack was key
- The idea was generally 4-6 beds
- 70% of active duty soldiers and their families live off post.
- Womack was averaging 16-24 children per month that were being referred to ongoing care 70-100 miles away.
- At the time, Cape Fear Pediatric Emergency Department was seeing pediatric mental health patient in holding situations for up to 17 days.
- Fort Bragg was a "Compassionate Placement Location."

**Current Status:**

- Still the nearest facilities are 70-100 miles away.
- Womack is still averaging 16-24 children per month going to inpatient facilities.
- Cape Fear Valley saw 584 patients between the ages of 12-17 from 1 July 2017 – 30 June 2018. 124 of these were referred to inpatient facilities. This number does not include patients from Womack Army Medical Facility.

**Update:**

- As of July 30, we have a contract in hand with the Division of Health and Human Services for \$4 million dollars to fund the development and renovation of 10 adolescent inpatient psychiatric beds at Betsy Johnson Hospital in Dunn.
- That facility will be developed and managed by Cape Fear Valley and the Behavioral Health Services Division.
- Campbell University and Cape Fear Valley have established a psychiatric residency program and will have Child/Adolescent Fellowship to serve at the DDC.
- Floor plan, time line and staffing pattern have been developed.

We support this project because the military is part of our community. This project is funded by the state and it is open to anyone with psychiatric issues but out of the 124 people that we referred a certain percentage of those are military related and that does not include the ones that Womack Medical Center may have. We know that this patient population will have a lot of military connected patients. We have received \$4 million dollars from the state but are currently short \$1 million. The



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elevator needs to be renovated and that will cost approximately \$700,000 and the outdoor space for the patients will also be another cost. We are moving forward with the \$4 million that we have been given by the state. We can build this facility with the state funds, but it will not be to standards that we want it to be for our children. We want them to have the best standard of care and they will, but we also want the environment of care to be just as inviting and comfortable for them. So, the Cape Fear Valley Health Care System is requesting support to develop and implement the unit. The need is tremendous and clearly demonstrated. David Hayden asked or the 584 patients between the ages of 12-17 seen by Cape Fear last year do you know how many of them were military connected? Dr. Bigger said that his best guess is about 25% and that does not include the patients seen by Womack. Steve Ratti asked about the funding that you have. Can you ask TRICARE to contribute since their cost will be reduced or the Army and Womack Medical Center? Dr. Bigger said that through a third-party payer, they will not do that because they only want to pay for something that will be for their patients and they only want to pay for care, not construction. Dr. Lesica has been working on the funding from Womack but we have not been successful with that yet, but he continues to work on that item. Steve Ratti asked where is your current funding coming from? Dr. Bigger said that the funding is coming from the Department of Health and Human Services (DHHS). Anything else will have to come from Hospital reserves and they are encouraging us to look at other options. Chairman Martin thanked Dr. Biggers and his group for the work they are doing for our military connected patients and their families. No further discussion.

**PUBLIC RECORDS LAW: KELLY POLICELLI**

Kelly Policelli is a Records Management Analysis at the Department of Natural and Cultural Resources. She gave information on the public records law in NC and how it applies to Commission members. She also had Whitney Ray with her who is the Analyst for the DMVA and our point of contact. They had handout for the Commission members. Important General Statutes (G.S.) are GS 121: Archives and History Act and G.S. 132 Public Records Act. In G.S. 121 "No one may destroy, sell, loan, or otherwise dispose of any public record without the consent of the Department of Natural and Cultural Resources, except as provided in G.S. 130A-99." In G.S. 132-1(q). "Public record or public records shall mean all documents, papers, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data processing records, artifacts, or other documentary material, regardless of physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina government or its subdivisions.?"

So, if you are using a personnel phone or email to do Commission business that is considered a public record. G.S. 132-5 ©. "No request to inspect, examine, or obtain copies of public records shall be denied on the grounds that confidential information is commingled with the requested nonconfidential information.

07 NCAC 04M 0510: Methods of Destruction

Records Retention Schedules for the NCMAC are the following:  
Agency Management, Financial Management, Governance and Public Relations

Tony Stimatz asked if we can have a central records point. Kelly Policelli said that we could have a central point to collect the correspondence. We can make that a policy and CC that email address.

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Chairman Martin said that he would investigate this and come back to the Commission with a recommendation. Kirk Warner asked if copying Kelly Jackson helped with this question? Kelly Policelli said that you would need to check with DIT to see how that could work and the retention cycle for an email account. If you have an administrative email account, it would need to be a permanent account.

**OTHER BUSINESS:**

Chairman Martin asked if anyone had any other business for the group. Hon Chuck Allen said that he and Frank Bottorff had attend the Association Defense Communities (ADC) conference and Sec Wilson of the Air Force spoke. Hon Chuck Allen had a video of Sec Wilson's comments. Sec Wilson made a comment that resonated with Hon Allen. The comment was that she and the Secretaries of the Navy and the Army meet every 2-weeks for breakfast. They talk about the future of the military. Sec Wilson's main comment on this video are she asks Airmen what matters to them most? The 2 comments from the Airmen are the quality of the public schools and reciprocity of licensure. These 2 comments are the same for the services. So, the 3 of the Secretaries have signed a joint letter to all the Governors saying that going forward when we make decisions on basing for new missions or if there is another round of Base Realignment and Closure (BRAC) two factors that we will add to the decision-making process will be the quality of public schools and reciprocity of licensure for our family members. Hon Chuck Allen also told Chairman Martin that he thought we had made a lot of progress at the meeting today.

**ADJOURNMENT:**

Chairman Martin adjourned the meeting 4:17 pm.